



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET. ROOM 372**

**Wednesday, August 24, 2011**

**10:00 AM**

**ROLL CALL**

Present: Chairperson Montaño, Vice Chairperson Bacio, Commissioner Bigby and Commissioner Hall

Excused: Commissioner Hill and Commissioner Moore

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaño.

**Chairperson Montaño led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTERS**

1. Meeting to be called to order by Chairperson Montaño. (11-3808)

**Chairperson Montaño called the meeting to order at 10:07 a.m. and noted the lack of a quorum. Commissioner Bigby joined the meeting at 10:10 a.m., establishing a quorum.**

2. Approval of the August 10, 2011 and August 17, 2011 Minutes. (11-3647)

**On motion of Vice Chairperson Bacio, seconded by Commissioner Bigby, unanimously carried, the minutes of the meetings of August 10, 2011 and August 17, 2011 were approved.**

**Attachments:**    [SUPPORTING DOCUMENT - August 10, 2011](#)  
[SUPPORTING DOCUMENT - August 17, 2011](#)

**II. REPORTS**

3. Chairperson's Report on Various Items for August 24, 2011. (11-3809)

**Chairperson Montaño shared the following with the Commission:**

- **She attended the Memorial Service for Pastor and LAPD Chaplin**

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**Kenneth Billy Mayes, which was held on Sunday, August 21, 2011 at King's Way Community Church in the City of Lomita.**

4. Treasurer's Report for August 24, 2011. (11-3810)

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$470.77.**

5. Staff Report on Correspondence Received, and Department Representative Reports. (11-3811)

**Nyla Jefferson, Staff, Commission Services, reported that the Sybil Brand Commission's Sunset Review Report is in the final stages of completion.**

6. Review of Group Home Compliance Monitoring Audit Reports. (11-3812)

**Vice Chairperson Bacio and Commissioner Bigby commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Reports.**

- **Rosemary Children's Services "Green House" - (Commissioners Bigby and Hill)**
- **Eggleston Youth Center "Eggleston Youth Center"; and Optimist Boys Home "Optimist Boys Home & Ranch" - (Vice Chairperson Bacio)**

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from August 18, 2011 to August 23, 2011. (11-3813)

**During this reporting period Chairperson Montaño reported the following Group Homes as being in satisfactory condition:**

- **Children's Home of Southern California "Runneymede Group Home" – 8 #3, the facility was visited on August 22, 2011; and Children's Home of Southern California "Valerio Group Home" – 8 #4, the facility was visited on August 23, 2011.**

**During this reporting period the following Audit Review of Group Homes were reported as being in full compliance:**

**Vice Chairperson Bacio visited Eggleston Youth Center "Eggleston Youth Center" – 15 #1, on August 18, 2011; and Optimist Boys Home "Optimist Boys Home & Ranch" – 31 #1, on August 23, 2011.**

**Commissioners Bigby and Hill visited Rosemary Children's Services**

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**"Green House" – 37 #2, on August 23, 2011.**

**III. DISCUSSIONS**

8. Review and Discuss the Scholarship Timeline/Schedule for 2012. (11-3814)

**Nyla Jefferson, Staff, Commission Services shared the following with the Commission:**

- **A handout detailing the proposed timeline for the Sybil Brand Commission 2012 Scholarship Awards Program and Reception; and**
- **Shared photos taken of the scholarship recipients with Supervisor Michael D. Antonovich and the Commissioners at the August 9, 2011 Board of Supervisors Meeting.**

**Following discussion, Commissioner Hall complimented staff for their hard work in coordinating the Scholarship Awards Program and Reception. In addition, the Commission also complimented staff for their dedication and quality service to the Commission.**

9. Discussion on the following Commission Vacancies:

First Supervisorial District (1)  
Third Supervisorial District (2)  
Fourth Supervisorial District (1) (11-3815)

**Chairperson Montaño reported that it is at the discretion of the Board Offices to fill the vacancies on the Commission. Individual Commissioners can contact their appointing Supervisor to discuss Commission vacancies. Commissioner Hall echoed the sentiments of Chairperson Montaño regarding the vacancies.**

**Following discussion, Commissioner Bigby, stated she would like to ensure a quorum exist for each Commission Meeting.**

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

10. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-3816)

**There were no matters presented for a future agenda.**

##### **Public Comment**

11. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3817)

**There were no members of the public present to address the Commission.**

##### **Adjournment**

12. Adjournment for the meeting of September 13, 2011. (11-3819)

**The August 10, 2011 meeting adjourned at 10:50 a.m. in the memory of Pastor and Los Angeles Police Department Chaplin Kenneth Billy Mayes.**